

# **Gaines Township**

## **Planning Commission Meeting Minutes**

### **October 27, 2021**

**Members Present:** Ken Klungle, Dan Wilson, Rocky Fowler, Julie Smarney, Bill Harris, Lee Purdy

**Absent:** Sam Stiff

**Also present:** Fire Chief Joe Hyrman

**Meeting brought to order:** @ 7:30 p.m.

**Motion by Smarney:** supported by Fowler, to approve August 25, 2021 Regular Meeting minutes and October 12, 2021 Special Meeting minutes as presented.

**Motion carried**

**Call to the public:** None heard.

#### **Old Business**

##### **1. Clarification of Agritourism Enterprise Class II site plan items at 10474 Hill Rd**

**Applicants, Jeff and Autumn Howard were not present.**

**Motion by Purdy:** supported by Smarney, to bring back the Clarification of Agritourism Enterprise Class II site plan items at 10474 Hill Road for discussion.

**Motion carried**

**Motion by Purdy:** supported by Fowler, that hours of operation are to end in their entirety by 11:00 p.m.

**Roll call:** Klungle, yes; Wilson, yes; Fowler, yes; Smarney, yes; Stiff, absent; Purdy, yes; Harris, yes.

**Motion carried**

**Motion by Fowler:** supported by Purdy, to require a four-foot-wide walkway that conforms to Americans with Disabilities Act (ADA) standards, made from aggregate surface at minimum, from the barn doors at west entrance, around shed to existing driveway.

**Roll call:** Smarney, yes; Fowler, yes; Wilson, yes; Klungle, yes; Purdy, yes; Stiff, absent; Harris, yes.

**Motion carried**

**Motion by Purdy:** supported by Smarney, to require a level area for toilet/hand washing facilities and that the facilities be accessible via the four-foot-wide walkway.

**Roll call:** Wilson, yes; Klungle, yes; Fowler, yes; Purdy, yes; Stiff, absent; Smarney, yes; Harris, yes.

**Motion carried**

## **New Business**

### **1. Election of Officers**

#### **Nominations for Planning Commission Chair opened**

- **Bill Harris nominated by Dan Wilson with support from Ken Klungle**
- **Lee Purdy nominated by Julie Smarney with support from Rocky Fowler**

**Motion by Smarney:** supported by Klungle, to close nominations for Planning Commission Chair.

**Motion carried**

**Voting for Bill Harris: none**

**Voting for Lee Purdy: Fowler, Harris, Klungle, Wilson, Smarney, Purdy abstains**

**Lee Purdy elected to Planning Commission Chair unanimously.**

#### **Nominations for Planning Commission Vice Chair opened**

- **Bill Harris nominated by Lee Purdy with support from Ken Klungle**

**Motion by Wilson:** supported by Fowler, to close nominations for Planning Commission Vice Chair.

**Motion carried**

**Bill Harris elected to Planning Commission Vice Chair unanimously.**

#### **Nominations for Planning Commission Secretary of Record opened**

- **Julie Smarney nominated by Lee Purdy with support from Ken Klungle**

**Motion by Wilson:** supported by Fowler, to close nominations for Planning Commission Secretary of Record.

**Motion carried**

**Julie Smarney elected to Planning Commission Secretary of Record unanimously.**

**Motion by Klungle:** supported by Wilson, to adjourn at 8:57 p.m.

**Motion carried**

Respectfully submitted,

Karen Hawkins  
Recording Secretary