

**Gaines Township**  
**Board of Trustees Meeting Minutes**  
**January 6, 2021**

Virtual meeting per COVID-19 Executive Order

**Members Present:** Leslie Casto, Rocky Fowler, Paul Fortino, Karen Hawkins, Diane Hyrman

**Absent:** None

**Also Present:** Fire Chief Joe Hyrman, Police Chief Mark Schmitzer, Attorney Chris Stritmatter

**Meeting brought to order:** @ 7:00 p.m.

**Roll call and location:** Leslie Casto, Township Hall; Rocky Fowler, Police Department; Diane Hyrman, Fire Department; Karen Hawkins, Clerk's Office; Paul Fortino, Township Hall

**Motion by Hyrman:** supported by Fowler, to approve minutes of the December 2, 2020 Community Development Block Grant (CDBG) Public Hearing and Regular Board of Trustees meetings as presented.

**Roll call:** Hawkins, yes; Hyrman, yes; Fowler, yes; Casto, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Public comment:** One citizen commented

**Building Report:** Three building permits issued in December

**Attorney Report:** Nothing at this time

**Board of Appeals:** Next meeting January 13, 2021 @ 7:30 p.m.

**Fire Board:** December Fire Runs - 5

December Medical Runs – 8

**Motion by Hyrman:** supported by Hawkins, to grant lights and sirens to firefighters James McCormick, Eric Linton, Perry Baker and Brett Klosterman.

**Roll call:** Fowler, yes; Casto, yes; Hawkins, yes; Hyrman, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Planning Commission:** Next meeting/public hearing scheduled for February 24, 2021 at 7:30 p.m.

**Police Report:** 88 calls in December

1,530 total calls for 2020

**Treasurer's Report:** Received and filed

**Motion by Hyrman:** supported by Fowler, to pay bills as presented: General Checking: \$39,458.90; Fire Operating Checking: \$10,074.26; Police Checking: \$6,961.14; Waste & Refuse Checking: \$28,577.90; Water & Sewer Checking: Pump Station: \$2,800.45; Usage: \$117,816.52.

**Roll call:** Casto, yes; Fowler, yes; Hyrman, yes; Hawkins, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Casto, to retain Supervisor Paul Fortino and appoint Clerk Karen Hawkins to the Genesee County Water and Waste Advisory Board.

**Roll call:** Fowler, yes; Hawkins, yes; Casto, yes; Hyrman, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Fowler, to accept Gaines Township Resolution 2021-01 Genesee County Community Development Block Grant (CDBG) Authorized Signature Card Update as presented with Supervisor Paul Fortino and Clerk Karen Hawkins as authorized signatories.

**Roll call:** Hyrman, yes; Casto, yes; Hawkins, yes; Fowler, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Hawkins, to retain Jeri Kaupp, Leanne Parnell and James Vliet as Gaines Township Board of Review members with Joe Hyrman as alternate.

**Roll call:** Hawkins, yes; Hyrman, yes; Fowler, yes; Casto, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Fowler, to approve Gaines Township Resolution 2021-02 Poverty Exemptions Guidelines as presented.

**Roll call:** Fowler, yes; Casto, yes; Hawkins, yes; Hyrman, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Hawkins, to approve the spending of \$13,268.40, thirty percent (30%) of allocated funding for the 2022-2024 Gaines Township Community Development Block Grant funds, for proposed projects at the Swartz Creek Senior Center.

**Roll call:** Casto, yes; Fowler, yes; Hyrman, yes; Hawkins, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hyrman:** supported by Fowler, to approve the hiring of Matthew Moros as code enforcement officer for the purpose of rental unit inspections and noxious weed enforcement and assist in serving search warrants regarding blight for a six-month trial period.

**Roll call:** Fowler, yes; Casto, yes; Hawkins, no; Hyrman, yes; Fortino, yes

**Motion passed:** 5 ayes, 0 nays

**Motion by Hawkins:** supported by Hyrman, to adjourn meeting at 7:50 p.m.

**Motion passed:** 5 ayes, 0 nays

Respectfully submitted,

Karen Hawkins  
Clerk